



# TRAIN THE TRAINER



*The aim of this course is to ensure full compliance with the international regulations (ICAO, EASA, etc) as well with the National Authorities.*

*This training is addressed to all staff involved in training activities including sign off – certification.*

*The aim of this course is to develop the existing skills and is NOT addressed to a single activity (eg driving GSE).*

## Syllabus (not limited to)

- Individuals presentations (partially assisted)
- Way of learning
- Communication
- Why and how do we listen?
- Styles of learning (practical demo – group work)
- Retention and losing information
- Training matrix (planning)
- Lessons plan including methodology
- Tools used during training process
- Knowing material training – familiarization (SME)
- Environmental considerations
- Teaching techniques
- “Icebreakers” – methodology
- Students – typology
- Training evaluation
- Free error learning

**Course duration:** 3 days / 20 – 24 hours

**Note:** minimum participation 4 staff / maximum 8 staff

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